

**St. Alban's Episcopal Church**  
**Minutes of Vestry Meeting (Approved)**  
**Wednesday, April 10, 2019**  
**Room 301, Satterlee Hall**

**Officers Present:** Geoffrey Hoare (Rector), Ken Patterson (Senior Warden), Lucy Fraser Cage (Junior Warden), Trevor (Ted) Swett (Secretary). Hollis McLoughlin (Treasurer) was not present.

**Members Present:** Adrienne Allison, Paul Brewster, Walker Carter, Leo Coco, Rachel Colson, Glenn Davis, Barbara Manard, Jane Schubert, Dudley Winthrop. Not present were Michele Bond, Josepha Musabyemariya, and Youth Representatives Corinna Gilmore and Woodfen McLean.

**Staff Members Present:** Emily Griffin and Debbie Kirk (Associate Rectors); Douglas Dykstra (Director of Finance).

**Others Present:** Heather Sondel (Dioscesan Delegate), Robin Rudd (Chair, WSA), and Yoimel Gonzalez Hernandez (proposed Associate Rector).

**Call to Order and Introductory Reflection:** A quorum being present, the Rector called the meeting to order at approximately 6:30 p.m. and delivered an opening prayer. Adrienne Allison provided a personal reflection.

**Approval of Minutes:** Upon motion seconded, the Vestry approved the minutes of its March 20, 2019 meeting.

[Vestry Action 2019.4-1]

**Approval of Parish Report:** Upon motion seconded, the Vestry approved the annual Parish Report to the Diocese, as presented by the Rector.

[Vestry Action 2019.4-2]

**Rector's Report:** The Vestry received the Rector's monthly report. There was discussion of his recent lengthy meeting with parishioners who attend our Spanish liturgy, at which the Rector informed them of the coming end of Debbie Kirk's contract with the Parish. The Vestry also discussed plans for further integrating those who prefer the Spanish liturgy into the common life of the parish, and the need for considerable work on these matters, beginning with hearing and responding to parishioners' concerns.

**Call of Yoimel Gonzalez Hernandez as Associate Rector:** The Rector presented Yoimel Gonzalez Hernandez, whom many Vestry members had met previously in connection with vetting the possibility of his being invited to join the staff as Associate Rector beginning in August 2019. Currently an ordained deacon, Mr. Gonzalez Hernandez will be ordained a priest

in May 2019. The Rector has devised a plan for the first several years of his curacy, to include service as Youth Minister as well as training and participation in all functions of the clergy.

Upon the Executive Committee's motion, the Vestry ratified the Rector's decision to call Mr. Gonzalez Hernandez on the basis of the letter agreement the Rector has prepared.

[Vestry Action 2019.4-3]

**Support for Sarah Thorne's Candidacy for the Deaconate:** Upon motion seconded, the Vestry voted to support the candidacy of Sarah M. Thorne, a longtime Saint Alban's parishioner, for ordination to the deaconate.

[Vestry Action 2019.4-4]

**Financial Report:** Dudley Winthrop delivered the monthly financial report. It was noted that the dollar amount of pledges made so far for the current year (\$1,291,554) is the most the Parish has seen since 2005 (ignoring inflation). As of March 31, the Endowment stood at just under \$4.9 million, reflecting the strong performance of the markets in the first quarter, and the balance of the Reserve Fund was \$632,953 after adjusting for approved expenditures that had not yet been paid.

Upon motion second, the Vestry accepted the financial report as submitted.

[Vestry Action 2019.4-5]

**Report on Children and Youth:** The Vestry received Glenn Davis's written report on children and youth. At the Rector's urging, Vestry members discussed personal experiences that may be indicative of life-enhancing goals to strive for in shaping the Parish's offerings to our youth. The Vestry's attention was recalled to the idea aired at a previous meeting of designating Vestry members to act as mentors and liaisons for our Youth Representatives. Volunteers offered to serve in that role, with Glenn Davis proposing to work with Woodfen McLean and Jane Schubert with Corinna Gilmore.

**Report of Governance Committee:** As Chair of the Governance Committee, Mr. Patterson presented the committee's findings and recommendations on the questions referred to it by the Vestry concerning whether to appoint a Chancellor for the Parish and, if so, what the responsibilities and term of the position should be.

After discussion, upon motion seconded, the Committee voted to create the position of Chancellor with the responsibilities and limitations outlined in the aforesaid report of the Governance Committee.

[Vestry Action 2019.4-6]

**Appointment of Chancellor:** The Executive Committee nominated Laura Ingersoll to serve as Chancellor of the Parish for a term ending on the Sunday of the Annual Meeting of the Parish in January 2020. There were no nominations from the floor. The Vestry voted to appoint Ms. Ingersoll to serve as Chancellor as proposed.

[Vestry Action 2019.4-7]

**Junior Warden's Report; Approval of Certain Expenditures:** The Vestry received the written report of the Junior Warden. The Property Committee and our consultants hope to present recommendations in May for dealing with the water infiltration problem. The cabling for the planned internet upgrade has been delayed due to the discovery that part of the existing underground conduit to be used for the wiring is in disrepair.

Upon motion seconded, the Vestry voted to allocate up to \$16,000 to cover expected costs (including a 10% contingency factor) to upgrade the existing Parish offices and create one additional office.

[Vestry Action 2019.4-8]

**Report of the Global Mission Committee:** The Vestry received a written report on Global Mission submitted by Josepha Musabyemariya.

**Report of the Director of Music:** The Vestry received a written report submitted by Jeremy Filsell, Ph.D., Director of Music. The Vestry's attention was called to a Music and Meditation program to be presented on Wednesday evening during Holy Week.

**Report of Associate Clergy:** Emily Griffin elaborated on her written report, noting a Tucker Foundation grant for creating a new classroom for the Godly Play program. This is especially welcome news in view of the growing enrollment. Ms. Griffin also noted that an interfaith Seder will be held at Washington Hebrew at 6p.m. on Wednesday, April 24, and urged Vestry members to attend if they can. Finally, Ms. Griffin commented on the recent Regional Discovery Day held on March 30 as part of the Diocesan strategic planning initiative, at which discussion focused on possibilities for collaboration between and among parishes with respect to particular missions, such as local schools and nursing homes.

**Senior Warden's Report:** The Senior Warden reported orally that parishioners Ruth Kline and Bob Witten have attended a program on maintaining safety in church. He stated that the Senior Warden, the Junior Warden, and Ms. Griffin will meet with Cathedral staff on this subject.

**Closing Prayers; Executive Session:** Upon motion seconded, the Vestry voted to enter into Executive Session following closing prayers led by the Rector.

[Vestry Action 2019.4-9]

**Adjournment:** There being no further business at hand, the meeting was adjourned at approximately 8:35 p.m.

Respectfully submitted,

Trevor W. Swett III  
Secretary