

St. Alban's Episcopal Church
Minutes of Vestry Meeting (Approved)
Wednesday, March 20, 2019
Room 301 Satterlee Hall

Officers Present: Geoffrey Hoare (Rector), Ken Patterson (Senior Warden), Lucy Fraser Cage (Junior Warden), Trevor (Ted) Swett (Secretary). Hollis McLoughlin (Treasurer) was not present.

Members Present: Adrienne Allison, Paul Brewster, Walker Carter, Leo Coco, Rachel Colson, Glenn Davis, Barbara Manard, Josepha Musabyemariya, Jane Schubert, Ted Swett, Dudley Winthrop. Also present were Youth Representatives Corrinna Gilmore and Woodfen McLean. Vestry member Michele Bond was unable to attend.

Staff Members Present: Emily Griffin and Debbie Kirk (Associate Rectors); Douglas Dykstra (Director of Finance).

Call to Order and Introductory Reflection: A quorum being present, the Rector called the meeting to order at approximately 6:30 p.m. and delivered an opening prayer. Lucy Fraser Cage opened the proceedings with a personal reflection.

Approval of Minutes: Upon motion seconded, the Vestry approved the minutes of its February 27, 2019 meeting.

[Vestry Action 2019-3.1]

Report of the Senior Warden: Mr. Patterson updated the Vestry as to the Governance Committee's ongoing work on questions referred by the Vestry as to whether a Chancellor should be appointed for the Parish and, if so, on what basis. The Governance Committee expects to report its recommendations to the Vestry at its April meeting.

Amended Resolution Appointing Members of Governance Committee: The Rector pointed out that, due to an oversight, the resolution passed by the Vestry at its February meeting to appoint members of the Governance Committee omitted certain individuals who were intended to be included on that committee. Upon motion seconded, the Vestry passed an amended resolution naming Ken Patterson (Chair), Jane Schubert, Glenn Davis, Bob Pinkard, and Ted Swett as members of the Governance Committee.

[Vestry Action 2019-3.2]

Appointment of Trustees of Memorial Lecture Fund: The Rector noted that the grant creating the Memorial Lecture Fund requires the Vestry to appoint three persons as Trustees of the fund for three-year terms. The previously appointed Trustees are Sally Craig, Ed Roslof, and Alex Netchvolodoff, but Mr. Netchvolodoff's term has ended. In the ensuing discussion, it was the sense of the Vestry that the Trustees and the Vestry should confer as to the recruiting of successor Trustees in the future.

Upon motion seconded, the Vestry appointed Laura Ingersoll as a Trustee of the Memorial Lecture Fund for a full term.

[Vestry Action 2019-3.3]

Report on Worship Groups and Newcomers Ministry: Paul Brewster elaborated orally on his written report on these two areas for which he plays an oversight role. The Worship Groups seem to be functioning well. The Vestry discussed various ideas for enhancing the effectiveness of the Newcomers Ministry, noting that it would be desirable to enlist more parishioners to be available to meet with persons who are new to St. Alban's. A Newcomers Reception is being planned for the fall of 2019.

Financial Report: Dudley Winthrop delivered the monthly Treasurer's report. Upon motion second, the Vestry accepted the report as submitted.

[Vestry Action 2019-3.4]

Rector's Report: The Vestry received the written report of the Rector.

Associate Clergy's Reports: The Vestry received written reports by Emily Griffin and Debbie Kirk. Ms. Griffin commented briefly on her role as co-chair of the Northwest DC Planning Team as part of the Diocesan strategic planning project initiated by Bishop Budde, and noted the upcoming Regional Discovery Day (March 30) at which she, Paul Brewster, and Glenn Davis will represent St. Alban's. Ms. Kirk called attention to the Pub Theology meeting to be held on March 27.

Junior Warden's Report: Ms. Cage supplemented her written report with brief comments on the status of work investigating the water infiltration problem affecting the church and Satterlee Hall. The Property Committee and our consultants are considering alternative approaches with the goal of finding a solution that is both effective and affordable. They hope to present written recommendations in May.

Senior Warden's Report: The Senior Warden presented his written report, noting his intention to communicate soon with each Vestry member and Parish officer to learn of their hopes and priorities for St. Alban's in the next phase of our common life.

Report of the Director of Music: The Vestry received Dr. Filsell's written report.

Closing Prayers; Executive Session: Upon motion seconded, the Vestry voted to enter into Executive Session following closing prayers.

[Vestry Action 2019-3.5]

Adjournment: There being no further business at hand, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Trevor W. Swett III
Secretary