

St. Alban's Episcopal Church
Minutes of Vestry Meeting (AS APPROVED)
Wednesday, March 8, 2017 – 6:30 pm

Vestry Officers Present: The Rev'd Geoffrey Hoare (Priest-in-Charge), Laura Ingersoll (Senior Warden), Rich Turner (Junior Warden), Hollis McLoughlin (Treasurer), Emily DiBari (Secretary).

Vestry Members Present: Adrienne Allison, Julie Clemens, Ivan Fermin, Andrea Fraser-Reid, Tom Gustafson, Kristie Hassett, Marcus King, Sandy Kolb, Tomás Montgomery, Donna Palmer, Ken Patterson, Marty Welch; Emma Morrison (Youth Representative).

Staff: The Revs. Jim Quigley, Emily Griffin, and Debbie Kirk; Doug Dykstra (Director of Finance).

Others Present: Lisa Sams (Global Mission chair); parishioner Tom Jansen; Susan Morris and Kathryn Zoeller (WSA Representatives).

Call-to-Order: A meeting of the Vestry was called to order at 6:30 pm by the Rev'd Geoffrey Hoare. An opening prayer was offered by Marcus King. Senior Warden Laura Ingersoll welcomed Geoffrey to his inaugural Vestry Meeting as president.

Approval of Minutes of February Vestry Meeting: The Vestry unanimously approved the February Vestry meeting minutes. [VESTRY ACTION 2017-03.01] The Secretary was asked to include page numbers on future minutes.

Adoption of Consent Agenda: Upon motion, seconded, the Vestry unanimously accepted written reports from Associate Rectors Jim Quigley and Emily Griffin, and Assistant Rector Debbie Kirk. (Attachments A-C) [VESTRY ACTION 2017-03.02]

Treasurer's Report: Hollis McLoughlin reported that he and Geoffrey Hoare were continuing to refine the Management Report, which would enable the Vestry to have a running "balance sheet" or "profit-and-loss" type of accounting of the parish finances on a monthly basis. He noted that the Reserve Fund's status is very good, largely because it holds the deferred 2015 Endowment draw of over \$85,000. Because the Reserve Fund is above its target amount, the entirety of the latest distribution from the Peggy Belknap bequest has been posted to the Endowment Fund. Upon motion, seconded, the Vestry voted unanimously to adopt the Treasurer's Report. [VESTRY ACTION 2017-03.03]

Organ Repair/Refurbishment: Junior Warden Rich Turner reminded the Vestry of the terms of the detailed plan for the badly-needed repair and refurbishment of the church organ, which had been presented in written form at the February Vestry meeting. Following discussion, the Vestry agreed that we should proceed with the first two phases of the proposed work – which represents the major portion and which, once completed, will enable a more accurate

assessment of the remaining work needed. Upon motion, seconded, the Vestry unanimously approved the following:

The Vestry approves a draw of up to \$45,000 from the Reserve Fund for Phases 1 and 2 of the Plan for St. Alban's Organ Repair and Refurbishment, as presented to the Vestry on February 15, 2017.

[VESTRY ACTION 2017-03.04]

Proposed Bylaws Changes: As chair of the Standing Committee on Governance, Ken Patterson explained that in discussion between Geoffrey Hoare and the Executive Committee, there was a strong view that a more comprehensive view of potential Bylaws changes should be undertaken, once Geoffrey had a better sense of how they functioned in our Parish. It was also noted that some additional problems with the existing Bylaws had been recently discovered (such as the anomaly in the Diocesan Delegate election process and terms of service), and this supported a more extensive review.

Ward 3 Short-Term Family Housing Program: Emily DiBari reported that there would be a community meeting on this issue on March 22. It was agreed that the issue should be pursued by the God's Work in the World committee rather than by the Vestry as a whole.

Discussion of Sanctuary Movement at St. Alban's: Sandy Kolb led a robust discussion of the "Sanctuary Movement" that has grown up around current issues regarding undocumented persons and increasing federal enforcement of immigration laws, and of potential responses by the St. Alban's community. It was reported that the Adult Forum Committee would present a three-part series on related issues during April-May. The Global Mission committee will continue to explore the matter.

Junior Warden's Report and Senior Warden's Report: The Senior Warden submitted a written report. (Attachment D).

Other Business: It was noted that upcoming events included an Earth Day event on April 22 (with a related OWLS Luncheon speaker on April 20), and the Parish Gala on May 13.

Parochial Report: Geoffrey Hoare presented St. Alban's 2016 Parochial Report, for signature by the Secretary and submission to the Diocese. Upon motion, seconded, the Vestry unanimously approved the Report for signature and submission. [VESTRY ACTION 2017-03.05]

Following concluding prayer, offered by Geoffrey Hoare, the Vestry voted, upon motion, seconded, to enter Executive Session. [VESTRY ACTION 2017-03.06] Emerging from Executive Session at approximately 7:45 pm, the Vestry adjourned.

Respectfully submitted,
Emily DiBari, Secretary